



SANTA CRUZ CITY SCHOOLS  
**FIELD TRIP BY PRIVATE VEHICLE**  
DECLARATION OF EMPLOYEE/PARENT/VOLUNTEER DRIVER OF  
\_\_\_\_\_ SCHOOL STUDENTS

(Name of School)

The undersigned acknowledges that the purpose of this Declaration is to establish the primary liability and responsibility of the undersigned driver for any and all claims arising out of undersigned driver's transportation of Santa Cruz City Schools students to and from school-sponsored and supervised activities.

STUDENT'S NAME \_\_\_\_\_ TEACHER/HOME ROOM \_\_\_\_\_

DRIVER'S NAME \_\_\_\_\_ BIRTHDATE \_\_\_\_\_

DRIVERS LICENSE # \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

DRIVING RESTRICTIONS \_\_\_\_\_

YEAR & MAKE OF AUTO \_\_\_\_\_ VEHICLE LICENSE # \_\_\_\_\_

INSURANCE CARRIER \_\_\_\_\_ LIABILITY LIMITS \_\_\_\_\_

AGENT'S NAME & PHONE # \_\_\_\_\_

POLICY # \_\_\_\_\_ EXPIRATION DATE OF POLICY \_\_\_\_\_

If you drive your personal automobile while on school business and you are involved in an accident, by law, your own insurance policy is used first. The District liability policy would be used only after your liability policy limits have been exceeded. The District does not cover, nor is it liable for, comprehensive and collision coverage to your vehicle.

The undersigned certifies that the above information is correct and that the insurance coverage is in force. The undersigned understands that he/she must have liability insurance coverage in force and agrees to advise the District, in writing, of any changes in the above information. Minimum coverage requirements as set by the State of California: Public Liability - Bodily Injury- \$15,000/\$30,000; Property Damage - \$5,000.

The undersigned understands that California law requires that each passenger be provided with a seat belt and that seat belts are worn by all passengers at all times. The undersigned further agrees that the passenger capacity of his/her vehicle, determined by the number of seat belts, will not be exceeded. In no event shall more than 9 passengers plus the driver ride in the vehicle at any time. Children in grades K-6 must be seated in the back seat(s) only. California Law requires that children under the age of 8 must be secured in a car seat or booster seat in the back seat. Children under the age of 8 who are 4' 9" or taller may be secured by a safety belt in the back seat.

The undersigned certifies that he/she is not a registered sex offender.

The undersigned agrees not to transport a student on a field trip, without the prior written permission from the parent/guardian of the student. That written permission shall be in the possession of the site administrator.

Vehicle Owner's Signature \_\_\_\_\_ DATE: \_\_\_\_\_

Driver's Signature \_\_\_\_\_ DATE: \_\_\_\_\_

School Administrator's Approval \_\_\_\_\_ DATE: \_\_\_\_\_

**During the school year, we plan many field trips to various locations in the community. We depend on parents to help transport students to and from these locations. If you think you might be able to drive on one of our school field trips, please fill out this form and enclose a copy of your driver license and a copy of current vehicle insurance. Thanks.**